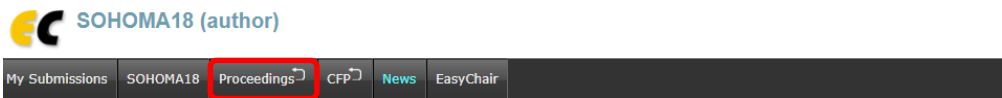


# How to upload final paper & copyright form

## 1. Log in to conference system

- a) Go to EasyChair SOHOMA18 conference webpage:  
<https://easychair.org/conferences/?conf=sohoma18>
- b) If you already have EasyChair account, then use your *User name* and *Password* to log in.
- c) If you do not have EasyChair account, then click on create an account. **As your email address you have to use the one on which you received the review request!**
- d) After successfully logged in to your account, if the *role* displayed is different from *proceedings author (Full papers)* (e.g. SOHOMA18 (author)), you should follow the **Proceedings** menu tab (Figure 1) or go to *SHOMA18 (1)-> Change role (2)->proceedings author (Full papers)(3)* (see Figure 2 and 3). It will show you all the roles you have for this conference.



SOHOMA18 (author)

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### My Submissions for SOHOMA18

Using this submission system you can manage your papers submitted to SOHOMA18. You can submit new papers, resubmit previously submitted papers, or change information about authors. This page is for your information only, use the menu on the top of this page to make any changes.

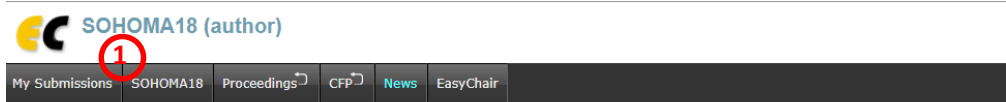
If you submitted a paper using the system, then the paper number should appear in the menu.

If you log in and do nothing (not even click on the menu) for more than two hours, the system will close the connection. In this case you will have to log in again. Keep this in mind if you are likely to submit a new version of your paper several minutes before the submission deadline.

Additional information about submission to SOHOMA18 can be found at the [SOHOMA18 Web page](#) Questions about submissions can be sent to the conference contact emails [theodor.borangiu@cimr.pub.ro](mailto:theodor.borangiu@cimr.pub.ro).

#	authors	title	information	paper	final version
16	Lia Iacobini	Sohoma 18 - submission #1	<a href="#">information</a>		<a href="#">access</a>
17	Lia Iacobini	Sohoma 18 - submission #2	<a href="#">information</a>		

**Fig. 1. Accessing the Proceedings menu tab**



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SOHOMA18 information  
**Change role**  
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17	Lia Iacobini	Sohoma 18 - submission #2	<a href="#">information</a>		

**Figure 2: Changing your role *proceedings author (Full papers)***

SOHOMA18 (8th Workshop on Service Orientation in Holonic and Multi-Agent Manufacturing)

You can log in to SOHOMA18 using any of the following roles:

- author
- proceedings author (Full papers)** **3**

This conference has a call for papers on the EasyChair Smart CFP:

- [view call for papers](#)

**SOHOMA18: 8th Workshop on Service Orientation in Holonic and Multi-Agent Manufacturing**  
 Monastery complex of Sant'Agostino  
 Bergamo, Italy, June 11-12, 2018

Conference website	<a href="http://www.sohoma18.doud.upb.ro">http://www.sohoma18.doud.upb.ro</a>
Submission link	<a href="https://easychair.org/conferences/?conf=sohoma18">https://easychair.org/conferences/?conf=sohoma18</a>
Poster	<a href="#">download</a>
Submission deadline	March 12, 2018

Topics: [customer oriented logistics](#) [holonic manufacturing execution systems](#) [multi agent systems in industry](#) [control with distributed intelligence](#)

Figure 3: Changing your role *proceedings author (Full papers)*

## 2. Uploading camera ready paper & copyright form

- a) After you logged in as *proceedings author* you can access your paper(s) by clicking on their title:

**SOHOMA18 Proceedings (proceedings author) - PROCEEDINGS**

My Papers SOHOMA18 Conference CFP News EasyChair

### My Papers

To access a paper page, click on its title.

Authors	Title	download
Lia Iacobini	<a href="#">Sohoma 18 - submission #1</a>	
Lia Iacobini	<a href="#">Sohoma 18 - submission #2</a>	

Figure 4: List of accepted papers. You can access a paper by clicking on its title

- b) For each paper you can change paper's title, LaTeX title or address by clicking on them in the table. For all other changes (Update authors, Update new version, Submitted paper), use the menu in the upper right corner.

SOHOMA18 Proceedings (proceedings author) - PROCEEDINGS Help / Log out

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**Paper 16**

If you want to **change title, LaTeX title or address**, click on them in the table.  
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Title		Title in LaTeX		PDF file	Copyright form	Address	Time (GMT)	Status
Sohoma 18 - submission #1		Sohoma 18 - submission #1		missing	missing		2018-04-23 18:26	this paper can be modified by the authors

first name	last name	email	country	organization	Web page	corr
Lia	Iacobini	liacobini@yahoo.com	Romania	UPB		✓

**Figure 5: Paper's details**

- c) For SOHOMA18 proceedings you should prepare your paper using either **Microsoft Word** or **LaTeX**. Please follow the instructions below depending on whether you use LaTeX or Microsoft Word. You should also submit a signed **copyright form**. The copyright form can be submitted either together with the paper or separately.

*Paper Prepared Using Microsoft Word*

If you used Microsoft Word to prepare your paper, you should submit a Microsoft Word document in the doc, docx, or rtf format and the PDF file made from it.

Microsoft Word File (\*):  No file chosen

PDF file (\*):  No file chosen

Signed copyright form (\*):  No file chosen

---

**Figure 6: Paper Prepared Using Microsoft Word**

*Paper Prepared Using LaTeX*

To submit your paper, you should upload a zip archive (with the extension .zip) and a PDF file. The archive must contain the LaTeX source required to produce your paper. Both EasyChair and Springer Verlag should be up to date and contain CTAN LaTeX packages. However, you should include in the archive all non-standard or locally used LaTeX packages. The main LaTeX file must be in the top directory of the archive. Other files may be put in either the top directory or subdirectories of the archive. If you use LaTeX, before you put the files in the archive please check that running pdflatex (or latex) on your main file produces no errors. On Unix-like systems you can create the archive using the following procedure. Assume that the main LaTeX file is `main.tex` and it is placed in the directory `papers/conf`.

Then use the following sequence of actions

```
cd papers/conf
latex main
... check that there are no error messages ...
zip -r mypaper.zip *
```

It will produce the zip file `mypaper.zip` that can be uploaded. Your paper will be produced again from the LaTeX source. We will then use your pdf file to compare it with the files obtained from the source.

The main file name may not contain whitespace characters or any of the following symbols: \ / ' > < , ; " |.

Zip File (*):	<input type="button" value="Choose File"/>	No file chosen
PDF file (*):	<input type="button" value="Choose File"/>	No file chosen
Signed copyright form:	<input type="button" value="Choose File"/>	No file chosen
<hr/>		
Name of the main LaTeX file (*):	<input type="text"/>	
Program to process the main file (*):	<input type="text" value="pdflatex"/>	
Program to process the bibliography (*):	<input type="text" value="bibtex"/>	
<hr/>		
<input type="button" value="Submit a New Version"/>		

**Figure 7: Paper Prepared Using LaTeX**

d) Click **Submit a new version** button

We greatly appreciate your cooperation in these matters. Thank you again for your contribution to SOHOMA18!